

# Jefferson Davis Community College

Administration and Personnel Office

## POSITION VACANCY ANNOUNCEMENT

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<b>POSITION:</b>	<b>Nursing Instructor</b>
<b>DESCRIPTION OF COLLEGE:</b>	Jefferson Davis Community College is a public comprehensive community college located in Brewton and Atmore, Alabama (55 miles from Pensacola, Florida). The College has an enrollment of approximately 1,500 students.
<b>QUALIFICATIONS:</b>	<ol style="list-style-type: none"><li>1. A master's degree in Nursing is required; specialization in Adult Medical-Surgical Nursing preferred; experience in obstetrical nursing desired.</li><li>2. Must be eligible for license to practice as a RN in Alabama and Florida.</li><li>3. Minimum of three years' work experience as a RN is required.</li><li>4. Teaching experience is preferred.</li><li>5. Effective oral and written communication skills are required.</li><li>6. Experience in varied healthcare settings is preferred.</li><li>7. Competency in use of technology is required.</li></ol>
<b>DESIRED PROFILE:</b>	Preference will be given to candidates who can demonstrate through their experiences and accomplishments: <ol style="list-style-type: none"><li>1. Understanding of and commitment to the philosophy and mission of a comprehensive community college.</li><li>2. Comprehensive, current knowledge of discipline that will aid in appropriate and effective teaching.</li><li>3. An understanding of the contributions of traditionally under-represented individuals to the discipline.</li><li>4. Use of presentation software and Internet in the classroom.</li><li>5. Commitment to continual and varied professional development activities to enhance quality teaching.</li><li>6. Respect for students of different genders, religions, ethnic backgrounds, abilities, opinions, and styles of learning, living, and working.</li><li>7. Use of student feedback to improve teaching.</li><li>8. Understanding of the importance of teaching critical thinking skills.</li><li>9. A willingness to develop on-line courses, video courses, CD-ROM courses and courses taught via other non-traditional delivery methods.</li><li>10. A willingness to remain current in the workplace needs of the community and develop curriculum that supports these needs.</li></ol>
<b>DESCRIPTION:</b>	The Nursing instructor will adhere to the general guidelines as specified by the <i>Jefferson Davis Community College Policy Manual</i> and the Alabama State Board of Education. Duties will include to: <ol style="list-style-type: none"><li>1. Plan, organize, and instruct courses in the day, evening, or on weekends at any JDCC campus or off-campus clinical assignment.</li><li>2. Employ different methods of instructional delivery and technologies in the classroom.</li><li>3. Conduct class evaluations, program evaluations, and complete other college evaluations as requested.</li><li>4. Assist with registration.</li><li>5. Assist in recruitment and retention of students.</li><li>6. Serve as an academic advisor to assigned students.</li><li>7. Serve on divisional, institutional, and Department of Postsecondary Education committees, as assigned.</li><li>8. Serve as faculty advisor to student groups.</li><li>9. Assume other duties as assigned by the Dean of Instruction or President.</li><li>10. Participate in scheduled in-service activities.</li></ol>
<b>SALARY:</b>	Appropriate placement on Alabama State Salary Schedule D1 Salary Range: \$33,077 to \$74,454 (9 month contract) Summer contracts may be available

**APPLICATION  
PROCEDURE:**

Applicants must meet the minimum qualifications and must submit a completed application packet in order to be considered for this position. An application packet consists of :

- A completed JDCC application
- Current resume
- College transcripts (unofficial or official); and,
- Three current letters of recommendation, **one from a current or former supervisor which verifies required experience**

**Send application packet to:**

Office of Administration and Personnel  
Jefferson Davis Community College  
P. O. Box 958  
Brewton, AL 36427-0958

**APPLICATION  
CLOSING DATE:**

**August 20, 2010 (12:00 p.m.)**

**ANTICIPATED  
STARTING DATE:**

As soon after close date as possible

**OTHER  
INFORMATION:**

Applicants must adhere to the College's prescribed interview schedule and must travel at their own expense.

The College does not provide copies of application materials. FAXED APPLICATION PACKETS WILL NOT BE ACCEPTED.

**Jefferson Davis Community College Application for Employment Forms are available from:**

Office of Administration and Personnel  
Jefferson Davis Community College  
P. O. Box 958  
Brewton, AL 36427  
Phone: (251) 809-1530

**and on the JDCC web page at:**

[www.jdcc.edu](http://www.jdcc.edu)

*Jefferson Davis Community College is an equal opportunity employer. It is the official policy of the Alabama Department of Postsecondary Education, including postsecondary institutions under the control of the State Board of Education, that no person shall, on the grounds of race, color, handicap, gender, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.*

*Jefferson Davis Community College will make reasonable accommodations for qualified disabled applicants or employees.*

*The College reserves the right to withdraw this job announcement at any time prior to awarding.*

*In accordance with Alabama Community College System Policy and guidelines, the applicant chosen for employment will be required to sign a consent form for a criminal background check. Employment will be contingent upon the receipt of a clearance notification from the background check.*